

## 09 04 2012 Work Session

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### New Business

1. [3:00 - 3:15 PM School Board Comments](#)

#### Minutes:

Mrs. Cunningham announced that the Community Liaison on the Charter Committee resigned and nominees should be submitted to Pat McManus by September 13th.

Debra Wright reported that Attorney John Murphy provided a timeline of meetings and events that have taken place on the mediation between Harrison School of the Arts and Lakeland High School.

Hazel Sellers asked the Board's preference for a start time for the November Reorganization meeting held during the Thanksgiving break. It was agreed to begin the meeting at 9:00 AM rather than the scheduled 5:00 PM.

Nominees for the Code of Conduct Committee should be provided to Pat McManus. The committee will begin reviewing changes for 2013.

### Board Agenda Review

2. [3:15 - 3:30 PM Review Board Agenda of September 4, 2012](#)

#### Minutes:

### C-29 Purchase of Lab-Aids, Academic Rigor

Mr. Mullenax questioned the items purchased and the level of rigor.

Becky Braaten, Director of Academic Rigor, responded that these are not the traditional textbooks. The bulk of the purchase is for the kits which includes all the consumable and non-consumable materials as well as high cost equipment such as hot plates and microscopes. It also includes high-yield lessons with content and activities. Our STEAM Academies use this product for sixth grade physical science. The customized kits also include professional development. It is socio-scientific based.

### R-38 2011-12 Annual Financial Report

Mrs. Fields asked clarification on the unrestricted fund balance.

Mark Grey, Assistant Superintendent of Business Services, will provide the percentage to the Board. He commented that the Board's policy requires a reserve of 5% or greater. Should you decide to lower the percentage, the Board will to 'set aside' the policy.

- School carryover is reappropriated for the following year - common practice
- Encumbrances of outstanding purchase orders as of June 30th
- Grant funds are included
- 5% fund balance policy (percentage set by Board policy)
- unassigned fund balance means they are not pledged nor assigned for a particular purpose - a savings account; if funds are used, it should be for non-reoccurring expenditures.

Next year, Mrs. Fields commented she would like to know (in advance) how much is needed to balance the budget (to cover shortfalls).

Mrs. Wright requested a work session before the October 1st Strategic Planning Session to discuss the budget and financial report in depth.

Dr. Nickell will have staff provide information on how the \$15 million was utilized.

Mrs. Cunningham stated she would like to have a budget discussion in May to look at a 3-5 year trend analysis on fund balances; take part of that amount and allow the Board to discuss how the funds should be allocated.

## Discussion

### Item 3

#### 3. [3:30 - 4:00 PM Evaluation of 2011-2012 Catapult After-School Elementary Tutoring Program](#)

Attachment: [Catapult Eval rev 120831.pdf](#)

Minutes:

Information was provided by David Lewis, Wilma Ferrer, and Paula Leftwich on the success of Catapult used during the 2011 Summer Reading Camp.

Mrs. Wright would rather see numbers of students rather than percentages.

Information

Adjournment

Meeting adjourned at 4:50 PM. Minutes were approved and attested this 25th day of September, 2012.

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Hazel Sellers, Board Chair

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Sherrie B. Nickell, Ed. D, Superintendent